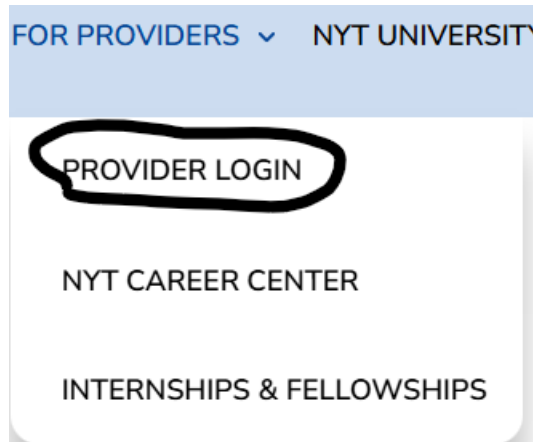
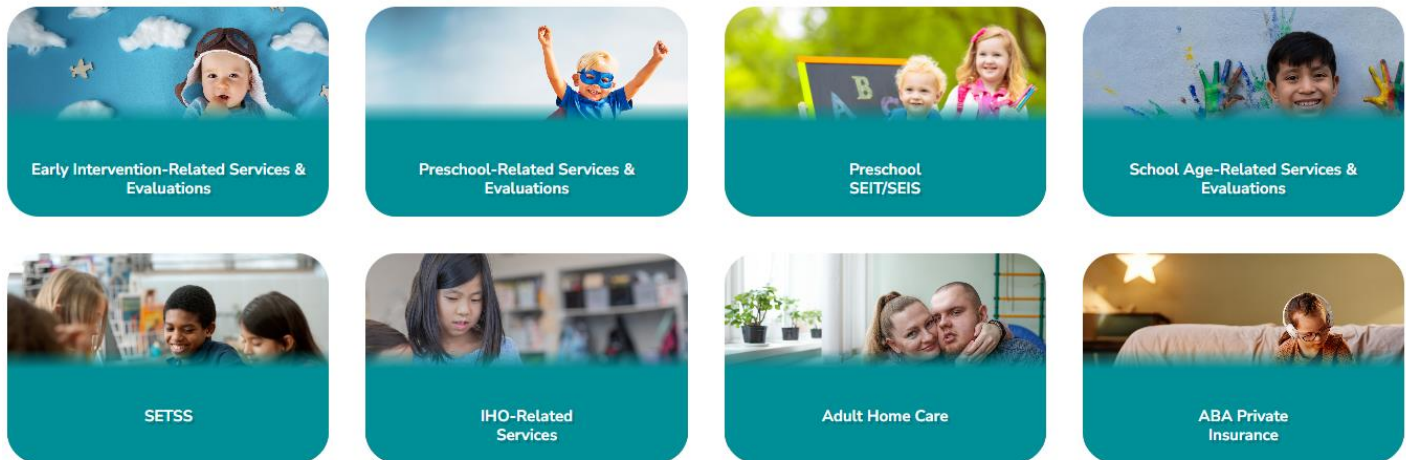


HOW TO UPLOAD COMPLIANCE

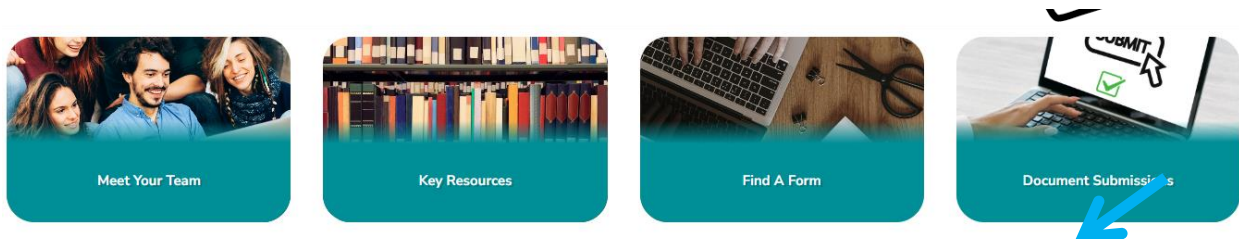
1. Login to the website



2. Click on the department



3. Click on document submissions



4. Click COMPLIANCE UPLOAD

Document Submissions

COMPLIANCE UPLOAD

5. You will get this box. Enter your Therapist ID and click Run Look up. The system will complete your first name, Last Name, Profession. Click the Document type box to show choices. You can add multiple document types if needed. Complete all the fields. Click ATTACH FILES to add your file(s)



Compliance Upload

Therapist ID ⓘ *	<input type="text"/>
Therapist First Name *	<input type="text"/>
Therapist Last Name *	<input type="text"/>
Profession *	<input type="text"/>
Date *	<input type="text"/> ⓘ
Document Type *	<input type="text"/>

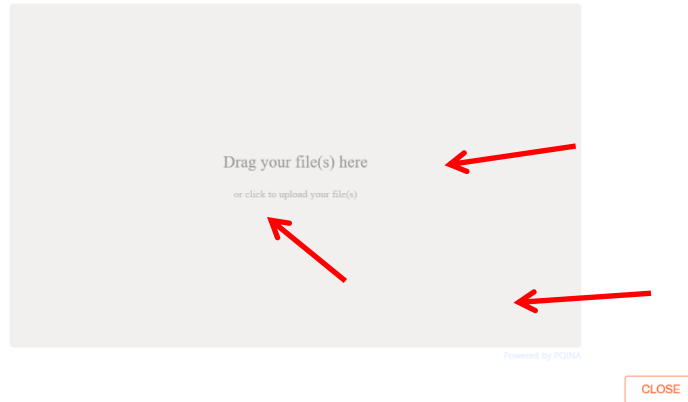
RUN LOOKUP

SUBMIT

ATTACH FILES

SECURED BY
VASON

6. You can drag and drop your files or click upload our files here to choose your files.



7. The files will appear above the submit button. Click Submit

